



BIDDING NOTICE

August 16, 2024

SUBJECT: INVITATION TO BID FOR THE SUPPLY OF MASS-SPECC PINOY COOP MULTI-COOP CORE SYSTEM

Dear Prospective Bidders,

The MASS-SPECC Cooperative Development Center is inviting qualified vendors to submit bids for the implementation and support of the Pinoy Coop Multi-Coop Core System. This comprehensive enterprise resource planning (ERP) solution is designed to support the operations of multi cooperatives with consumers, production, manufacturing and other related services.

1. Project Details

Title: Supply of MASS-SPECC PINOY COOP MULTI-COOP CORE SYSTEM

BidReference Number: [Insert Reference Number if applicable]

Bid Opening Date: **September 20, 2024**

Bid Opening Location: MASS-SPECC Cooperative Development Center-Main Office

2. Scope of Work

1. Initial Setup Costs

Software Licensing and Customization

- Cost of acquiring ERP software licenses
- Customization of the ERP system to meet specific needs of Multi

Hardware and Infrastructure

- Required investment in servers, storage, and network devices.
- Cost in setting up virtualization and security infrastructure

Implementation Services

- Consultants or specialists for ERP system implementation.

2. Training and Change Management

Training Programs

- Developing and conducting training programs for users across different cooperatives.

Change Management

- Resources required for managing the transition, including communication and support

3. Ongoing Operational Costs

Maintenance and Support

- Regular maintenance costs, support services, and software updates.

IT Staffing (Technical and Operational)

- Additional IT personnel to manage and support the ERP system

Data Management

- Costs associated with data storage, backup, and recovery.

4. Customization and Integration

Customization Needs

- Expenses related to further customizing the ERP system as cooperatives' needs evolve.

Integration with Existing Systems

- Costs of integrating the ERP system with other software and systems used by the cooperatives.

3. Project Requirements

- The ERP system will support multi-purpose cooperatives with shared resources and centralized infrastructure.
- Local networks, desktop/mobile devices, and web browsers will facilitate user access to the ERP system.
- Security is a crucial component ensuring data protection and risk management.
- Application components include standardized applications for general ledger, accounts payable/receivable, purchase order, inventory control and manufacturing.
- Possible integration of inventory and purchase orders with the POS system.

4. BID Submission Requirements

- Bids must be submitted and filled up by Canvass Form : **“Bid for MASS-SPECC PINOY COOP MULTI- COOP CORE SYSTEM”**
- Necessary documentation must include business registration and BIR COR
- Submission Deadline : September 15,2024
- Submission Address : gso@mass-specc.com

5. For Further Information

Please contact Mr. Jerry Mocorro, IT Project Manager, with cellphone no. 09173182406 or email @ jm.mocorro@mass-specc.coop

6. Bid Opening

- Date : September 30,2024
- Location : MASS-SPECC Cooperative Development Center – Main Office

7. Important Notes

- Bidders are responsible for ensuring that their bid is complete and submitted on time.
- Late submissions will not be considered.

8. Terms and Conditions

- The co-operative reserve the right to accept or reject any bid and to annul the bidding process at any time prior to contract award without incurring any liability to the affected bidder(s).
- We look forward to receiving your bid and Thank you for your interest in supplying our cooperative with **“MASS-SPECC PINOY COOP MULTI- COOP CORE SYSTEM”**

Specifications:

- **The system will comply the management of Chart of Accounts for Assets & Liabilities, Revenue, expenses and Inventory.**

3. Eligibility Criteria

- Bidders must be registered and authorized software suppliers.
- Compliance with all applicable legal and regulatory requirements is mandatory.

4. Bid Submission Requirements

- Bids must be submitted and filled up by Canvass form "**Bid for Accounting Software for Non -FI** "
- Necessary documentation must include business registration and BIR COR.
- Submission Deadline: **September 15,2024**
- Submission Address: Sara Lara gso@mass-specc.coop

5. Bid Opening

Date: **September 30,2024**

Location: MASS-SPECC Cooperative Development Center - Main Office

6. Contact Information

For further details and to obtain the bidding documents, please contact:

Sara B. Lara

GSO Analyst

Contact Number: 09369241518

Email: gso@mass-specc.coop or or admin@mass-specc.coop

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- Bidders are responsible for ensuring that their bid is complete and submitted on time.
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- The co-operative reserves the right to accept or reject any bid and to annul the bidding process at any time prior to contract award without incurring any liability to the affected bidder(s).

We look forward to receiving your bid and we extend our heartfelt gratitude for your interest in joining us in our pursuit to unify and empower affiliates through shared quality support services.

Sincerely,

A handwritten signature in black ink, appearing to read 'Dante Apara', written in a cursive style.

DANTE APARA

South Area Project Coordinator

Coop-PROPEL Coordinator

09278812623

di.apara@mass-specc.coop